



CLIFFE PACKAGING LTD

Environmental Policy

Document Reference: CP/EMS/POL-02

Issue No: 3.0

Created Date: 06/01/2021
Contact Officer: Matt Dawber (QHSE Manager)
Latest Revision: 14/06/2024 (3.0)
Review Date: 13/06/2025

|  | Document Title | Document Type | Document Reference | Issue | Page |
|---|----------------------|---------------|--------------------|-------|------|
| | Environmental Policy | Policy | CP/EMS/POL-02 | 3.0 | 2/3 |

1.0 Introduction

1.1 Purpose

Cliffe Packaging Ltd is committed to operating its business in a responsible and sustainable manner, taking into consideration all our aspects and impacts and working to improve our environmental performance through continual improvement. As a converter and wholesaler/distributor of a high proportion of plastic-derived products, we recognise that our greatest impacts are through GHG emissions, resource consumption and waste production.

This policy is developed to demonstrate Cliffe Packaging's commitment to reducing its impact on the environment and set objectives as a basis for developing controls by means of an environmental management system.

1.2 Scope

The scope of this policy includes all directors, managers and employees of Cliffe Packaging Ltd and anybody entering Cliffe Packaging's site.

2.0 Objectives

Cliffe Packaging is committed to the following objectives:

- Complying with all relevant legal, customer, and other third-party requirements, which are stored in appropriate registers.
- Monitoring all resource consumption, including electricity, gas and water.
- Maintaining our achieved baseline consumption rate of electricity, gas and water.
- Reducing Scope 1 and 2 GHG emissions.
- Purchasing electricity from 100% renewable sources.
- Working with our supply chain partners to reduce Scope 3 GHG emissions.
- Encourage the use of zero-emissions vehicles.
- Requiring all non-commercial company vehicles are at least plug-in hybrid electric (PHEV).
- Recycling all recyclable wastes generated on site (from both warehouse and office/breakout areas).
- Reducing the virgin plastic content in products suitable for this initiative.
- Optimising existing product specifications to reduce raw material consumption in its upstream manufacture.
- Issue and recording of the correct documentation relating to waste transport and disposal.
- Take back any supplied products from customers for recycling.
- Ensure staff are appropriately trained on resource consumption.
- Ensure staff are appropriately trained on waste disposal.
- Calculate the CO₂e of main product lines by the end of **2024**.
- Calculate Scope 3 GHG emissions by the end of **2025**.
- Achieve carbon neutrality by **2026**.

3.0 Controls and Measures

Cliffe Packaging endeavours to meet the above objectives with the following controls and measures:

|  | Document Title | Document Type | Document Reference | Issue | Page |
|---|----------------------|---------------|--------------------|-------|------|
| | Environmental Policy | Policy | CP/EMS/POL-02 | 3.0 | 3/3 |

- Maintain an Environmental Management System which is independently certified as compliant with ISO 14001.
- Maintain an inventory of all wastes generated on site.
- Maintain a resource consumption log which facilitates calculation of Scope 1 and 2 GHG emissions.
- Provision of a free-to-use, on-site EV charger for all staff.
- Adopt guidance from the SBTi standards.
- Facilitate an annual training presentation on energy conservation.
- Facilitate an annual training presentation on waste management and reduction.
- Separate all non-recyclable, general waste from recyclable wastes generated by employees.
- Separate all waste streams from conversion activities (polypropylene and polyethylene).
- Ensure clear signage and labelling is used for waste bins.
- Operate a Waste Management Procedure.
- Operate a Traffic Management Procedure.
- Implement guidance from EcoVadis resources in measures and reporting.

4.0 Review and Approval

The QHSE Manager has been appointed to oversee the implementation of this policy, which is fundamental to the success of the organisation in its objectives and must be supported by all employees as an integral part of their role.

This policy is reviewed at least once annually by the board of directors with guidance from the QHSE Manager, is communicated internally and is made available publicly to all interested parties upon request.

Signed:



Date: 14/06/2024

Mr Philip Dawber

Managing Director, Cliffe Packaging Ltd